



SurTech

Dr. Sudhir Chandra Sur Institute of Technology & Sports Complex
540, Dum Dum Road, Surer math, (Near Dum Dum Jn. Station),
Kolkata – 700074; Phone: +91 33 25603889,
Website: www.dsec.ac.in, Email: info@dsec.ac.in
Affiliated to Maulana Abul Kalam Azad University of Technology, West Bengal,
WBSCTVESD and Approved by AICTE



JIS GROUP
JIS-1000

Date: 26/11/2021

NOTICE

Objective:

The Board of Studies of a Department in the college shall:

- Prepare syllabus for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the Academic Council for appointment of examiners; and coordinate research, teaching, extension and other academic activities in the department/college.

The BOS is hereby reconstituted with the following members

1	Dr. Sujoy Saha, Prof., HOD	Chairman
2	Dr. Dulal Krishna Mondal, Professor, Jadavpur University	University Nominee
3	Dr. John Deb Barma, Associate Professor, NIT Agartala	Academic Expert
4	Dr. Shibendu Shekhar Roy, Professor, NIT Durgapur	Academic Expert
5	Dr. Subrata Mukherjee, Head, Materials Characterisation Research Group, Tata Steel Limited	Industrial Nominee
6	Ms. Arpita Chatterjee, Asst. Prof.	Member
7	Mr. Subhasish Halder, Asst. Prof.	Member
8	Mr. Subhendu Pal, Asst. Prof.	Member
9	Ms. Geetika Kumari Salwan, Asst. Prof.	Member
10	Dr. Ruma Sen, Asst. Prof.	Member
11	Mr. Arindam Banerjee, Asst. Prof.	Member
12	Ms. Arpita Dey, Asst. Prof.	Member
13	Mr. Rahul kumar Prajapati, Asst. Prof.	Member
14	Ms. Arpita Poddar, Asst. Prof.	Member
15	Mr. Pradeep Kumar Sharma, Asst. Prof.	Member
16	Mr. Rajarshi Chakraborty, Asst. Prof.	Member
17	Mr. Soumyadip Karan, Asst. Prof.	Member
18	Ms. Anupama Kumar, TA	Member
19	Mr. Jit Majumder, TA	Member
20	Mr. Tannoy Das, TA	Member
21	Dr. Ady, Kaushik Sengupta	Alumni

Frequency of the Meeting: - The Board of Studies shall meet at least twice a year

Arpit Chatterjee
Subhasish Halder
Subhendu Pal
Geetika Kumari Salwan
Ruma Sen
Arindam Banerjee
Arpita Dey
Rahul kumar Prajapati
Arpita Poddar
Pradeep Kumar Sharma
Rajarshi Chakraborty
Soumyadip Karan
Anupama Kumar
Jit Majumder
Tannoy Das
Ady Kaushik Sengupta

The agenda of the meeting:

- UG & PG project distribution
- Academic activity
- Research activity
- Seminars
- Training & placements
- Miscellaneous

Resolution of the Meeting:

1. The project distribution and mentorship policy has been discussed for the upcoming batch.
2. Fellowship should be implemented to enhance the admission rate.
3. Interaction with industry people as well as alumnae should be maintained at regular basis.
4. In the process of project allocation, student preference should be given in PG level where as guide choice should be implemented in UG level.
5. It is suggested to practically introduced more drawing based software to UG students.
6. Seminar and group discussion should be conducted on regular basis for UG and PG students.
7. In the department, based on expertise of faculty members, formation of research group is advised.
8. The awareness about Board of Practical Training (BOPT) is discussed.
9. Collaboration with other institute or industry is encouraged to conduct UG and PG projects along with the internal guide.
10. Faculties are encouraged to apply for sponsor projects.

Susoy Saha
26/11/21
HOD / ME
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540, Dum Dum Road, Kolkata-700074